



Excelon  
Learning

Qualification

# Level 5 Diploma in Teaching (Further Education and Skills) (RQF) (610/5281/4)

FOCUS AWARDS 





## Course Description

The **Level 5 Diploma in Teaching FE and Skills** is an Ofqual-regulated teaching qualification designed to develop learners' knowledge, understanding, and practical teaching skills for working within the Further Education and Skills sector. It provides a strong foundation in curriculum planning, lesson delivery, assessment strategies, classroom management, safeguarding, equality and diversity, learner support, and digital and online pedagogies. The qualification also supports learners in developing reflective practice, inclusive teaching approaches, and professional responsibilities required within Further Education settings.

This qualification is regulated under the Regulated Qualifications Framework (RQF) and is suitable for learners aged 18 and above who are currently teaching or have access to a suitable teaching placement within the Further Education sector. It combines academic learning with extensive professional teaching practice, including teaching observations and placement hours, making it suitable for aspiring lecturers, trainers, tutors, vocational teachers, and industry professionals wishing to progress into teaching and training roles within colleges, adult education, and vocational learning environments.

## Course Structure

The **Level 5 Diploma in Teaching** consists of **9 mandatory units**:

UNIT  
01

Teaching My Subject

UNIT  
02

Learners and Learning

UNIT  
03

Teachers and Teaching

UNIT  
04

Professional Practice

UNIT  
05

Effective Digital and Online Pedagogies

UNIT  
06

Developing, Using and Organising Resources in a Specialist Area

UNIT  
07

Equality and Diversity

UNIT  
08

Preparing for the Personal Tutoring Role

UNIT  
09

Understanding the Principles and Practices of Internally Assuring the Quality of Assessment



## How We Support You – Our Support and Delivery Model

Our courses are designed to be accessible, supportive, and suitable for learners at all levels. All learning materials are written in clear, straightforward language to help learners build understanding and confidence.

Courses are delivered entirely through **self-paced distance learning** via our online platform, enabling learners to study flexibly alongside work, education, or personal commitments.

Learners have continuous access to tutor support throughout their course. Tutors can be contacted via the VLE or email, with responses typically provided within 24 to 48 hours.

Additional **on-demand support sessions** may be arranged where required. Regular **live webinars** are also offered, subject to tutor availability, providing opportunities for engagement, questions, and reinforcement of learning.

### Assessment Process

Assessment is completed through:

**Written assignments**

**Portfolio of evidence**

**10 Teaching observations – 45 minutes each**

**250 hours Professional placement practice**

There are **no formal examinations**. Assessment focuses on demonstrating understanding, practical skills, reflective practice, and the ability to apply knowledge appropriately within real teaching environments.

### Placement Requirements

The 250 hours of teaching placement are completed through a combination of direct teaching practice and wider professional practice activities within Further Education settings.

### Direct Teaching Practice

Learners must complete:

- A minimum of 150 hours of teaching practice
- 100 hours within their specialist subject area
  - 80 hours face-to-face teaching
  - 20 hours live remote teaching
- An additional 50 hours of teaching practice in any subject area



## Supporting Teaching Practice

Learners must also complete a minimum of 100 hours of non-teaching professional practice activities, including:

- Team meetings, planning, and workshops
- Interviews and assessment meetings
- Observations and curriculum planning
- CPD engagement and participation
- Other professional activities

Teaching observations are conducted by a tutor, mentor, subject specialist, or placement mentor.

## Subject Specialist Mentor

- Provides subject-specific support within the trainee's teaching area
- Offers approximately 30 minutes of guidance per week

## Course Duration:

The course offers **400 Guided Learning Hours (GLH)** and is delivered through flexible, self-paced learning. It can typically be completed within approximately **9-10 months**, depending on the learner's own pace. Course access expires after one year, and a re-enrolment charge is applicable.

## Mentorship

All trainee teachers are supported by two placement-based staff members in addition to their course tutor to ensure ongoing professional guidance and development throughout the qualification.

## Pastoral Support Mentor

- Provides general guidance, wellbeing, and placement support
- Offers approximately 30 minutes of guidance per week
- Works in liaison with us to monitor learner progress and provide ongoing reports

## Placement Location

Trainee teachers must gain experience across a minimum of two teaching locations to ensure a broad range of teaching practice experiences.

The second placement must:

- Include at least 20 hours of experience
- Ideally take place with a different provider

Where a second provider is not possible, alternatives may include:

- Teaching a different subject area within the same provider
- Teaching at a different venue within the same provider

The 20-hour second placement requirement is not limited to teaching hours and may include wider professional practice activities.



## Our Process

**01.**

### **Choose & Pay for Your Course Online**

Select your desired course and payment method online. Opt for either full payment or convenient monthly instalments where available. Complete your payment after filling out the application form.

**02.**

### **Fill Out the Enrolment Form**

After payment, you will be prompted to complete the enrolment form. This form gathers all necessary details required for your registration with the awarding organisation.

**03.**

### **Access the VLE – Moodle**

Start your course on our user-friendly Virtual Learning Environment (VLE). Here, you will find all learning materials, resources, and guidance required to support your studies. Your dedicated tutor will guide you through the process and provide feedback throughout your learning journey.

**04.**

### **Submit Assignments & Receive Feedback**

Engage in the learning process by submitting assignments through the VLE. Your assigned tutor will provide constructive feedback to help you refine your work and make progress in your studies.

**05.**

### **Successfully Complete Assignments**

Work diligently to complete all required course components and assessment tasks. Your commitment and effort will contribute to successful course completion.

**06.**

### **Obtain Your Accredited Certificate**

Upon successfully completing the course, your work will undergo internal quality assurance and external verification. Once approved, you will receive an Ofqual-regulated accredited certificate recognising your achievement.



## Course Brochure Takeaways

Ofqual-  
regulated  
Level  
5 teaching  
qualification

Suitable for  
Further  
Education and  
Skills sector  
roles

Includes 250  
hours of  
professional  
placement

Develops  
teaching,  
assessment,  
and classroom  
management  
skills

Covers  
safeguarding,  
equality,  
diversity, and  
learner support

Flexible  
online  
self-paced  
learning

Supports  
progression  
towards QTLS  
status

Includes a  
free accredited  
Level 4 IQA  
qualification  
certificate

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