



Excelon  
Learning

Qualification

## Level 2 Award in Mentoring (501/1298/3)

**NCFE**





## Course Description

The **Level 2 Award in Mentoring** is an introductory qualification designed for individuals who want to gain a deeper understanding of the role of a mentor and develop the skills required to become an effective mentor. It explores the purpose and benefits of mentoring, mentor–mentee relationships, and the importance of following legal and ethical mentoring practices.

This qualification is suitable for learners aged pre-16 and above who wish to develop mentoring skills for use in education, the workplace, voluntary roles, or personal development contexts. It supports learners to reflect on their own performance, develop practical mentoring techniques, and understand how to manage mentoring relationships professionally.

## Course Structure

The **Level 2 Award in Mentoring** consists of **three mandatory units**:

**UNIT 01** Role of a Mentor

**UNIT 02** Preparing for the Role of a Mentor

**UNIT 03** Demonstrating Mentoring Skills and Techniques



## How We Support You – Our Support and Delivery Model

Our courses are designed to be accessible, supportive, and suitable for learners at all levels. All learning materials are written in clear, straightforward language to help learners build understanding and confidence.

Courses are delivered entirely through **self-paced distance learning** via our online platform, enabling learners to study flexibly alongside work, education, or personal commitments.

Learners have continuous access to tutor support throughout their course. Tutors can be contacted via the VLE or email, with responses typically provided within 24 to 48 hours.

Additional **on-demand support sessions** may be arranged where required. Regular **live webinars** are also offered, subject to tutor availability, providing opportunities for engagement, questions, and reinforcement of learning.

### Assessment Process

Assessment is completed through:

**Written assignments**

**Assessor-observed mentoring meeting**

**Reflection and personal development planning**

There are **no formal examinations**. Assessment focuses on demonstrating understanding, awareness, and the ability to apply knowledge appropriately.

### Course Duration

The course offers **60 Guided Learning Hours (GLH)** and is delivered through flexible, self-paced learning. It can typically be completed within approximately **6 weeks**, depending on the learner's own pace. Course access expires after one year, and a re-enrolment charge is applicable.



## Our Process

**01.**

### Choose & Pay for Your Course Online

Select your desired course and payment method online. Opt for either full payment or convenient monthly instalments where available. Complete your payment after filling out the application form.

**02.**

### Fill Out the Enrolment Form

After payment, you will be prompted to complete the enrolment form. This form gathers all necessary details required for your registration with the awarding organisation.

**03.**

### Access the VLE – Moodle

Start your course on our user-friendly Virtual Learning Environment (VLE). Here, you will find all learning materials, resources, and guidance required to support your studies. Your dedicated tutor will guide you through the process and provide feedback throughout your learning journey.

**04.**

### Submit Assignments & Receive Feedback

Engage in the learning process by submitting assignments through the VLE. Your assigned tutor will provide constructive feedback to help you refine your work and make progress in your studies.

**05.**

### Successfully Complete Assignments

Work diligently to complete all required course components and assessment tasks. Your commitment and effort will contribute to successful course completion.

**06.**

### Obtain Your Accredited Certificate

Upon successfully completing the course, your work will undergo internal quality assurance and external verification. Once approved, you will receive an Ofqual-regulated accredited certificate recognising your achievement.



## Course Brochure Takeaways

A nationally  
recognised  
Level 2  
qualification

Develops practical  
mentoring skills  
and techniques

Includes an  
observed  
mentoring  
session

Flexible  
online, self-paced  
study

No written  
exams

Ideal  
progression to  
Level 3 Mentoring  
or Coaching  
qualifications

## Level 2 Award in Mentoring

Apply Now