



Assessor

# Level 3 Award in Assessing Competence in the Work Environment





## Course Description

Our **Level 3 Award in Assessing Competence in the Work Environment** online is a regulated qualification aimed at fostering learners with the competence and knowledge to assess an individual's performance in a practical, occupational or work-place environment.

This Level 3 Award in ACWE is focused on planning, observing and assessing competence in actual working settings. The course would allow learners to develop a sound understanding of how assessment is conducted in an accurate, reliable manner in line with the organisational and industrial standards.

## Course Structure

The **Level 3 Award in Assessing Competence in the Work Environment** consists of **two units**.

**UNIT  
01**

**Understanding the  
principles and practices  
of assessment**

**UNIT  
02**

**Assess occupational  
competence in the work  
environment**



## How We Support You – Our Support and Delivery Model

Our courses are designed to be accessible, supportive, and suitable for learners at all levels. All learning materials are written in clear, straightforward language to help learners build understanding and confidence.

Courses are delivered entirely through **self-paced distance learning** via our online platform, enabling learners to study flexibly alongside work, education, or personal commitments.

Learners have continuous access to tutor support throughout their course. Tutors can be contacted via the VLE or email, with responses typically provided within 24 to 48 hours.

Additional **on-demand support sessions** may be arranged where required. Regular **live webinars** are also offered, subject to tutor availability, providing opportunities for engagement, questions, and reinforcement of learning.

### Assessment Process

Assessment is completed through:

**Written assignment including practical demonstration of assessment skills**

**Individuals will be required to assess at least 2 learners enrolled on a competency based course.**

**For individuals without a placement and access to learners for practical component, our Trainee Assessor Positioning program can be availed whereby we offer assistance for completion of practical assessment for learners.**

There are **no formal examinations**. Assessment focuses on demonstrating understanding, awareness, and the ability to apply knowledge appropriately.

### Course Duration

The course offers self-paced modules. It can be completed within **a week or over a duration of 4 months** based on the learner's own pace. However, the course access expires after a year and a re-enrolment charge is applicable.



## Our Process

**01.**

### Choose & Pay for Your Course Online

Select your desired course and payment method online. Opt for either full payment or convenient monthly instalments where available. Complete your payment after filling out the application form.

**02.**

### Fill Out the Enrolment Form

After payment, you will be prompted to complete the enrolment form. This form gathers all necessary details required for your registration with the awarding organisation.

**03.**

### Access the VLE – Moodle

Start your course on our user-friendly Virtual Learning Environment (VLE). Here, you will find all learning materials, resources, and guidance required to support your studies. Your dedicated tutor will guide you through the process and provide feedback throughout your learning journey.

**04.**

### Submit Assignments & Receive Feedback

Engage in the learning process by submitting assignments through the VLE. Your assigned tutor will provide constructive feedback to help you refine your work and make progress in your studies.

**05.**

### Successfully Complete Assignments

Work diligently to complete all required course components and assessment tasks. Your commitment and effort will contribute to successful course completion.

**06.**

### Obtain Your Accredited Certificate

Upon successfully completing the course, your work will undergo internal quality assurance and external verification. Once approved, you will receive an Ofqual-regulated accredited certificate recognising your achievement.



## Course Brochure Takeaways

A nationally  
recognised Level 3  
assessor qualification  
for workplace  
competence

Ideal for assessing  
learners in real work  
environments

Flexible online,  
self-paced study

No formal  
exams – assessed  
through  
assignments and  
practical  
assessment

Requires access  
to at least  
2 learners in a  
workplace setting

Support available  
for practical  
placement through  
trainee assessor  
programme

## Level 3 Award in Assessing Competence in the Work Environment

Apply Now